



**COCHIN SHIPYARD LIMITED**

**User Manual for Supplier Registration  
process- Foreign Supplier**

## 1. Purpose

Purpose of this Application is to get/collect the basic details about newly registered suppliers and application to be filled by suppliers

## 2. Prerequisites

1. New supplier should register with supplier registration application through CSL portal
2. Supported Browser: Internet Explorer 11+, Google Chrome 75+, Firefox 48+

## 3. Input

Supplier Name, CIN number, Email ID and contact information

## 4. Execution Steps

1. Supplier register through CSL website.
2. Login URL: [https://csl.cochinshipyard.com:8600/sap/bc/webdynpro/sap/zsms\\_supplier\\_reg](https://csl.cochinshipyard.com:8600/sap/bc/webdynpro/sap/zsms_supplier_reg)
3. Select the option on screen as supplier type and other mandatory information to fill and finally click on "Register" button on screen.

The screenshot displays the 'Cochin Shipyard Supplier Registration Portal' interface. At the top, a header bar contains the text 'Cochin Shipyard Supplier Registration Portal' and 'Supplier select the type of supplier'. Below this, a 'Supplier Type' section offers two radio button options: 'Indian' and 'Foreign', with 'Foreign' selected. A red box highlights this section, and a red circle with a callout points to it, containing the text 'Supplier should fill all input fields'. The main form area contains several input fields, all of which are enclosed in a red box: 'Company Name\*', 'Company Identification Number (CIN)\*', 'Re-enter CIN\*', 'Email\*', 'Re-enter Email\*', 'Mobile Number\*', 'Name of Contact Person\*', 'Designation\*', and 'Captcha (Perform Calculation)\*'. The captcha field shows the numbers '9 - 8'. At the bottom of the form, there are two buttons: 'Register' and 'Clear'.

# USER MANUAL DOCUMENT

**Cochin Shipyards Supplier Registration Portal**

**Supplier Type**

Indian  
 Foreign

Company Name\*: COMPANY  
Company Identification Number (CIN)\*: \*\*\*\*\*  
Re-enter CIN\*: GSTIN0987609876  
Email\*: \*\*\*\*\*  
Re-enter Email\*: company@mail.com  
Mobile Number\*: 8768768798  
Name of Contact Person\*: conatct  
Designation\*: Designation  
Captcha (Perform Calculation)\*: 9 - 8

Supplier filled all details and click on Register button

Register Clear

supplier clear the entered values on screen

4. Successfully registered application, Supplier will get notification through registered email id with user name and password(Individual mail)

Supplier login credentials has been created and sent to the mail ID( company@mail.com )

**Cochin Shipyards Supplier Registration Portal**









**Supplier Type**

Indian  
 Foreign

5. Supplier will get notification mails to registered email id with username and Password

# USER MANUAL DOCUMENT

Display Document: CSL Supplier Management Portal Registration

         Reply... Reply w/Reference...  New message

Doc. contents

Attributes

Recipient list

## CSL Supplier Management Portal Registration

Created  SMS

Dear COMPANY,

CSL is happy to inform that your user ID for CSL Supplier Management Portal has been created successfully.

Please use the below credential for subsequent login:

User ID: F000000815

Please use below link to login to CSL Supplier Management Portal.

[CSL Supplier Management Portal](#)










You will receive your password for the above User ID through a separate e-mail.

In case you require any further assistance, please send e-mail to [smssupport@cochinshipyard.com](mailto:smssupport@cochinshipyard.com)

Thanks & Regards,

CSL Supplier Management Team

Display Document: CSL Supplier Management Portal - Initial Password

         Reply... Reply w/Reference...  New message

Doc. contents

Attributes

Recipient list

## CSL Supplier Management Portal - Initial Password

Created  SMS

Dear COMPANY,

Please use the following system provided password for logging in to CSL Supplier Management Portal with user ID received in the previous E-mail.

Password (For login with user ID): rIHjhzzu

You should reset your password during initial logon.

Please use below link to login to CSL Supplier Management Portal.

[CSL Supplier Management Portal](#)

In case you require any further assistance, please send e-mail to [smssupport@cochinshipyard.com](mailto:smssupport@cochinshipyard.com)

Regards,

CSL Supplier Management Team

6. Supplier log in with new username and password. Initially need to reset the password as supplier wish.
7. Later supplier changes the password through SMS portal on login screen.
8. Also supplier can reset the password using Forgot password option on login screen.





# USER MANUAL DOCUMENT

Cochin Shipyard Ltd.

Supplier Management System (SMS)

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Perum  
Corporate Iden

## Login

Change Current Password     Reset password

User \*   
Password \*   
Log On

Contact us : smsupport@cochinshipyard.com

UserID

User ID:\*

Registered E-Mail ID:\*

Registered Email ID

Submit Back